

**SHERMAN
HIGH SCHOOL**

STUDENT HANDBOOK

Todd Barnette, NBCT
PRINCIPAL

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MESSAGE FROM THE PRINCIPAL: The
faculty, staff, and administration welcome you to

Sherman High School. This is going to be an exciting year of challenges and opportunities as together we move forward into the future! High school is a wonderful time of change: new friends, new teachers, and new experiences. You will find your academic challenges more rigorous, yet, more rewarding. Friends you make in high school will remain a part of your life forever. Teachers and coaches who push you to succeed will help you achieve fantastic milestones.

Learning to manage your time and developing strong organizational skills will help you succeed immediately. Faithfully attending school will provide the foundation for all of the academic and social success you experience. Wise choices you make regarding the discipline and safety policies of the school will guide you in your character development. On behalf of the entire staff, we welcome you to our school and as a graduate of Sherman High School, I wish you the greatest of success.

Sincerely,
Todd Barnette, Principal
Class of '85 Alumnus

This year we are asking all staff members to set the following classroom standards for all students:

- 1. BE PRESENT AND ON TIME.**
- 2. BRING LEARNING MATERIALS.**

3. RESPECT OTHER PEOPLE AND THEIR PROPERTY.

4. BE PREPARED TO PARTICIPATE.

Your success in school will depend upon the development of effective study habits, regular attendance and self-discipline. You must always be conscious of the requirements and traditions of being a student of Sherman Tide. **As a member of the Tide family, you are required to do your best academically, socially and athletically.**

Sherman High School students are respected for their pride, courtesy, sportsmanship and desire to succeed. Together we will make this school year one of the best in the history of Sherman High School.

MISSION STATEMENT:

Sherman High School will provide rigorous, relevant, high quality educational experiences that ensure success for all students in college, career, and life.

VISION STATEMENT:

"Every Student, Every Chance, Every Day"

ARRIVAL TO SCHOOL:

Students arriving prior to 7:15 AM must report to the cafeteria. Students may report to their locker after being dismissed from the gym. Absolutely no one is allowed to leave the school grounds without permission once he/she has arrived to school unless a parent/guardian signs you out through the office.

STUDENT CHECK IN:

Students must be at school and in class before the tardy bell for first block. If you arrive late, you are to report to your first class and you will be counted tardy. If you arrive more than 10 minutes late, you are to report to the office, check in and receive an admit slip. If you are absent for 10 minutes or more, you will be counted absent for that block.

***Any student who drives to school and signs in late for school 5 times during the school year, may be in jeopardy of losing their driving privilege.**

STUDENT CHECK OUT:

If a student drives to school and needs to check out, a guardian must sign them out in the main office. Students may be signed out in the office up to 24 hours in advance. NO STUDENT WILL BE PERMITTED TO SIGN OUT WITHOUT A GUARDIAN SIGNATURE ON FILE IN THE OFFICE.

TARDIES:

Sherman High School's tardy policy is as follows:

- A. **First tardy:** Detention Hall.
- B. **Second tardy:** Detention Hall.
- C. **Third and additional tardies:** Discipline referral (In School Suspension).

EXCESSIVE ABSENCES:

Student attendance is extremely important to a successful school year. **Therefore, students with 10 or more unexcused absences will not be permitted to attend extracurricular activities such as "formal" dances, field trips, class trips, or other similar activities (*See county attendance policy for other attendance related concerns).**

ATTENDANCE INCENTIVES:

It is the goal of Sherman High School that all students attend school 90% or more of the school year. During the school year a variety of rewards may be given to students for meeting attendance goals, to include, but are not limited to, trips, dances, sports passes, etc.

Further, when Arena Scheduling occurs and students schedule their classes for the following year student absences will play a role in determining the order of scheduling classes.

EXCUSED/UNEXCUSED ABSENCES:

During the school year parents are allowed six parent notes that can be used any time at the discretion of the parent/guardina. If a student misses school and no parent note or other approved absence notice has not been turned in, the school will automatically use the six parent notes for the child's absences until they are exhausted.

Academic leave will only be permitted for students visiting a post secondary institution and only for the day of the visit. Parents/students must pick up a form at the Sherman High office to take to the college/academic institution to be signed by an authorized employee/representative of the institution with valid contact information to verify the note.

Academic leave will no longer be granted for family vacations or other trips. It is important for parents to use their authorized six parent notes for those types of activities.

BUSES:

Students are expected to conduct themselves in a courteous and cooperative manner on the bus at all times. Remember, everyone's safety is at hand. In addition, when the bell rings to dismiss students to go to their buses, they are to report to their lockers and then directly to their buses and board it

immediately. Do not loiter outside the building. If a parent/guardian wishes their child to ride a different bus, you must write a note for verification. **The parent/guardian must call the school before 1:30 PM to verify the bus note.** School buses are subject to random audio/video surveillance.

TEXTBOOKS:

New textbooks are purchased regularly, so it is quite easy to keep track of wear. It is the students' responsibility to take care for their books. Excessive wear and/or damage to the book may result in a fine or complete payment of the book if seriously damaged or lost. The Board of Education supplies all textbooks to the students. All books issued must have a number. The number is recorded by the teacher and checked in at the conclusion of the class. Each student is responsible for his/her own books. Any student who loses or damages a school owned book beyond use will pay for the book.

LOCKERS:

Each student will be assigned a locker at the beginning of the year for personal use in keeping books, notebooks, supplies, coats, etc. Students should keep only YOUR items in your locker and use ONLY the locker you have been issued. **DO**

NOT GIVE YOUR COMBINATION TO ANYONE ELSE AND DO NOT LET ANYONE ELSE USE YOUR LOCKER. Keep your locker clean, neat and in good condition. Do not write on lockers or put any kind of decals or stickers on lockers. Lockers are school property that becomes the students' to use and respect. Should there be a reason to believe that a locker contains items detrimental to the health and welfare of the students or staff, or stolen items, a search will be authorized. Take good care of your locker. Avoid putting various valuables and money in your locker. Should you have any kind of problem with your locker, report it to the assistant principal.

CAFETERIA:

The cafeteria is a service provided to students for their convenience. It should be kept clean at all times. This means cleaning up your waste paper, trays and spills. You are to follow the directions of the staff at all times in the cafeteria. Excessive noise while eating is not permitted. If misbehavior occurs in the cafeteria, consequences will be imposed. If you take food out of the cafeteria, you are to dispose of the trash/remains properly or you may lose the privilege of taking food out of the cafeteria.

STUDENT PARKING:

Parking permits will be available to students at the principals discretion, to seniors wishing to drive to

school and to students participating in school programs/athletics. Parking permits must be purchased in the main office at the beginning of the semester. Parking spots will not be assigned by number but will be on a first come, first serve basis. Students are to park in the front of the building only. Parking passes are non-transferrable.

Student Driving Privilege:

Students are to drive their vehicles in a responsible manner entering and exiting school lots. **Any student who drives to school and signs in late for school 5 times during the school year, may be in jeopardy of losing their driving privilege.** Failure to obtain a permit, to display the permit appropriately in the car on the mirror, parking in an unauthorized space or transporting students without parent permission on file at the school may result in the loss of driving privileges and other disciplinary actions. **Parking permits/spaces are not transferable to other students.** All vehicles will be subject to routine permit checks and searches without prior notice. You are not to be in your car other than arriving to school and leaving school after being dismissed. You must also show proof of and have a copy of your driver's license, proof of insurance and registration on file in the main office before being able to purchase a parking permit. Students must ride the bus to and from school unless being picked up/dropped off by

a custodial parent or by another student with the appropriate permission forms on file at the school. Pursuant to **West Virginia Code 17B-2-3a, Graduated Driver's license, paragraph D**, it states, "*For the first six months after issuance of a level two intermediate driver's license, the licensee may not operate a motor vehicle carrying any passengers less than twenty years old, unless these passengers are family members of the licensee; for the second six months after issuance of a level two intermediate driver's license, the licensee may not operate a motor vehicle carrying more than one passenger less than twenty years old, unless these passengers are family members of the licensee;*" **Remember that driving to school is a privilege and if you disobey school rules and are unsafe in driving, your driving privileges will be suspended with possible further disciplinary actions.**

CLOSED CAMPUS:

Sherman High School maintains a closed campus for the safety and security of all students and staff. Students are not permitted to leave the school campus during the day.

VENDING MACHINES:

Waters, juices and snack vending machines are available for the use of all students. **Vending machines are not available during breakfast, lunch and during class**, but are available during

breaks and after school. Teachers have the discretion to allow food or drinks in their room. Food or drink is not allowed in the computer labs or library at any time.

VISITORS:

All visitors must report to the office to receive a visitor's pass. Social visits by outside students are prohibited.

POSTERS AND SIGNS:

No posters, stickers or notices are to be placed anywhere in or on the building or grounds without approval of the principal.

PARENT/TEACHER CONFERENCES:

We encourage parents to call the school and make an appointment with your child's teachers when you feel it is necessary to discuss your child's grades, behavior, or other problems that may exist. You may call the school at 837-3301 to schedule a conference. These conferences will be scheduled during the teacher's planning period. You may also use LIVEGRADES (with a password) to check on your child's grades and email their teacher.

HALL PASSES:

All students have an assigned area where they should be throughout the day. Students should be

in their assigned area at all times. Students who must leave their assigned area may do so only with a **pass provided by that teacher.**

EMERGENCY DRILLS AND EXITS:

Emergency exits are announced and listed. Emergency drills are held periodically and are a little different for each room, therefore each teacher will tell you which stairway and exit to use. Some rules are the same for everyone – get out of the building quietly and quickly during a fire or emergency drill and proceed quietly to an assigned drill area. The fire alarm and/or intercom announcement will signal the commencement of a fire drill and/or emergency drill. Moving orderly, quickly and quietly during all emergency exits is a **MUST**. No talking! Once outside, each group will remain in a straight line while the teacher takes roll. You will be signaled as to when to reenter the building.

CELL PHONES, PAGERS, CAMERAS, AND OTHER FORMS OF TECHNOLOGY:

Students are to be responsible citizens in the use of communicative technology. Technology brought to school is permitted to be used during breakfast, class changes, and at lunch.

Cell phones are not permitted in class at any time. Cell phones must be stored in the student's locker before coming to class or immediately given to the teacher upon entering class. Any student caught with their cell phone during class under any circumstance whether in use or not may be subject to disciplinary action.

Unauthorized access to the school's secure wireless network may result in the loss of all technology privileges and disciplinary action. Any misuse of technology to visit inappropriate websites, harass/bully individuals, or to disrupt the education of others will result in the loss of technology privileges and disciplinary consequences.

Students may not post pictures or videos taken at school without the express permission of the Principal. **Students must comply with the Boone County Acceptable Use Policy for Technology at all times.**

COMPUTER NETWORK AND INTERNET USE:

Students are responsible for good behavior on school computer networks just as they are in any other aspect of school life. The network is provided as a privilege for students to conduct research and to complete classroom tasks. Students are responsible for their behavior and

their communications over the network. Network storage areas may be treated like school lockers. The school reserves the right to review files and communications without prior notice to maintain system integrity and ensure students are utilizing the network appropriately. **Failure to comply with school rules may result in a loss of network access, disciplinary action by the school administration and referral to law enforcement agencies.** Improper use of the network and/or Internet may result in the student being placed in another class and with a possible loss of credit. A student will not violate the terms of WV\$126CSR41, WV Board of Education Policy 2460 Safety and Acceptable Use of the Internet by Students and Educators.

BOOKBAGS:

Bookbags are to be placed in the student's locker as soon as he/she is dismissed to go to their locker of the morning. Bookbags, backpacks, coats and the like are not permitted in classrooms unless approved by the principal or teacher. A clear or see-through bookbag is recommended in the classrooms.

Graduation Pledge:

A Graduation Pledge has been developed for Seniors that details expectations for dress, behavior, and participation in the events leading up to and including Graduation. This Pledge will be distributed Second Semester to Seniors.

Prom Information:

A Prom Contract has been developed which outlines the rules and regulations concerning eligibility for attendance at the prom. A student's disciplinary actions and/or attendance during the school year may result in their loss of attending the prom.

Honor Banquet

The qualifications for a student to be invited to the Sherman High School Honor Banquet are as follows:

A cumulative GPA 3.5 for the current academic year.

Students who have 10 or more unexcused absences will not be eligible for the Honor Banquet.

Students who have been assigned Out of School Suspension (OSS) at any time during the current school year are ineligible for the Honor Banquet.

Any student who has been assigned In School Suspension (ISS) for 5 or more days during the

current school year are ineligible for the Honor Banquet.

* Grades from middle school and elementary school are not considered.

National Honor Society

The National Honor Society is a great academic and service-oriented experience for students who have the highest academic achievement, service to school and community, and character. Students interested in joining the National Honor Society must meet the standards in the Sherman High School NHS bylaws. Further, members who do not maintain the highest academic, service, or character standards may be removed from the National Honor Society.

ACADEMIC REQUIREMENTS:

Freshman	0- 5	Credits
Sophomore	6-12	Credits
Junior	13-19	Credits
Senior	20- 28	Credits

*(*See BCS Programs of Study for more details).*

Beginning this year, **EVERY PARENT MUST ATTEND A MEETING WITH THEIR CHILD'S ADVISOR OR SCHOOL COUNSELOR EACH SCHOOL YEAR TO**

**COMPLETE A PERSONALIZED
EDUCATION PLAN (PEP).**

Drug Free/Weapon Free:

Sherman High School is a drug/alcohol free and weapon free zone. At **no time** are these items permitted on school property, events, or activities. Further, self defense items such as but not limited to “pepper spray”, “tasers”, and other simulated weapons are not permitted on school property, events, or activities. Parents and students who have questions are highly encouraged to address them to the administration.

**The Sherman High School
and Boone County Schools
Website will have posted
the Updated Student Code
of Conduct for parent and
student review.**

www.boonecountyboe.org